School Resource Officer Activity Log

SRO Name (please print): _____

Date/Month: _____

School(s): _____

Total Hours Spent in Schools			
	PK-5th	6th-8th	9th-12th
Total Hours Spent in Schools			

Arrests, Reports, and Other Duties

Brief Description (Please use the back if you need more room)		PK-5th	6th-8th	9th-12th
Case Numbers Pulled				
Programs Assisted				
Incident Reports				
Arrests				
Searches (specify type)				
Weapons Recovery (specify type)				
Drug or Alcohol Violations				
Bus Drop-off/Pick-up				
Safety Drills				
Truancy Incidents				
Home Visits				
Assistance in Class				
Presentations				
Material Distributions				
K-9 Assistance				
Fighting/Bullying Incidents				
Theft Incidents				
Administrative Meetings	***After recording totals to the right, please use the section in the bottom right corner for the description.**			

Conferences with Students, Parents, and/or Teachers

Topic	# Conferences	# Students	# Parents	# Teachers
PK-5th Grades				
Fighting/Bullying				
Using/Selling Drugs				
Theft				
Truancy				
Other: _____				
6th-8th Grades				
Fighting/Bullying				
Using/Selling Drugs				
Theft				
Truancy				
Other: _____				
9th-12th Grades				
Fighting/Bullying				
Using/Selling Drugs				
Theft				
Truancy				
Other: _____				

*In this section, please provide information about **Administrative Meetings** such as date (for monthly reports), length, reason, and staff involved:

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