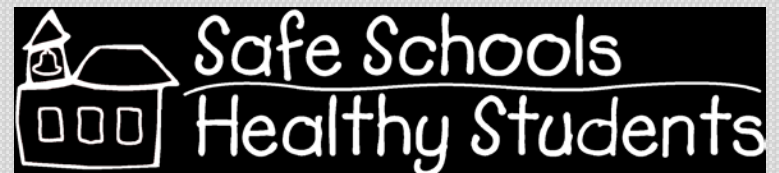




Consultation Visit 2007 Grantees



National Center for
Mental Health Promotion
and Youth Violence
Prevention



Please take a
moment to vote
in our brief poll in
the spirit of
Election season!

HOW DO CONSULTATION VISITS DIFFER FROM MONITORING VISITS?

- ⦿ A consultation visit is *not* a monitoring visit. A **monitoring visit** is planned and conducted by a Federal Project Officer.
- ⦿ A **consultation visit** is an opportunity for you and your partners to receive individualized, on-site technical assistance.

Year 1 is Over!

- ◉ You have successfully completed
- ◉ Project start-up
- ◉ MOA's
- ◉ Staff hiring
- ◉ Logic model
- ◉ Evaluation plan
- ◉ Annual performance report

Year 2 Is All About Implementation

Implementation Steps

- Building capacity
- Communication plan
- Cultural and linguistic competency
- Strong evaluation
- Financial systems

Year 2 Is All About Implementation

Implementation Steps

- ◉ EBI's
- ◉ Project leadership
- ◉ Management structures
- ◉ Partnerships
- ◉ Policies and Procedures
- ◉ Strategic Plan

Year 2 Is All About Implementation

The TAS team has prepared

- ◉ Levels of Implementation Tool
- ◉ Leading Implementation for Systems Change Meeting
- ◉ Consultation Visit

Levels of Implementation

Tool

- ◉ An in-depth 'best practices' tool
- ◉ Eleven staged implementation domains
- ◉ Designed to assess your progress, identify strengths, and areas to develop
- ◉ Comprehensive preparation for consultation visit

Leading Implementation for Systems Change

- ◉ Team meeting with your partners
- ◉ Outcomes: shared leadership;
detailed implementation planning;
beginning focus on sustainability
- ◉ Opportunity for partners to develop
and share in the initiative's vision
- ◉ Complements or prepares for
consultation visit

Consultation Visit

- In your second year you are eligible to receive a consultation visit from your Technical Assistance Specialist



WHAT'S A CONSULTATION VISIT?

Consultation comes to you!

- A consultation visit of two to three days is available to support progress towards full implementation of the SS/HS initiative
- Typically, two TAS's from the National Center will work together with the Project Director to prepare for the visit in advance

Becky Sharpe
Project Director
Lafayette School
District





“The visit helped my partnership team see the success of the project lies within the partnership not the Project Director.”

–2006 SS/HS Project Director



WHAT'S THE PREPARATION FOR A CONSULTATION VISIT?

- ◎ The preparation involves working through the Levels of Implementation Tool and assessing where your site may benefit most from intensive consultation. Once this preliminary work is done, an agenda is developed (sample agenda), a list of participants is created, and a date is set.

Scoring directions: Select the level that most closely resembles your site's implementation progress. Your site does not have to match the descriptions exactly, but should be most like the benchmarks and their descriptions that you select.

Domain 1: Capacity Building

1a. The Initiative has created a professional development plan to support program implementation.

Low Implementation

A systematic plan for staff development is being considered for the future.

Professional development is completed as new programs are implemented.

Check here if this level of activity most closely resembles your site

Medium Implementation

Project staff and partners have mapped out a system-wide professional development plan.

A plan for coaching and mentoring is being developed.

Follow-up with staff is completed after training.

Check here if this level of activity most closely resembles your site

Full Implementation

Staff readiness for training is assessed before training is implemented.

Project leadership follows and revises the professional development plan.

The project follows a staff retraining calendar and staff orientation materials are provided to new hires.

Project leadership works to sustain coaching and mentoring activities.

Check here if this level of activity most closely resembles your site

Schedule of Implementation Site Visit Meetings, Lafayette School District, Mayo, FL

Tuesday, January 15, 2008

- 6:00 pm Meet with PD Becky Sharpe, and her supervisor, Tina Hurst to review purpose of visit, LSD initiative, role of partners, benchmarks, and priorities (sustainability, including the legacy wheel, identifying functions, strategies, and consultants; strategic planning, and communications). Preview Partnership Committee meeting on Wednesday.

Wednesday, January 16

- 8:15 am Meet with Prevention Specialists re implementation of Second Step, Too Good for Drugs and Violence
- 9:00 am Meet with Language Facilitator
- 9:30 am to 11:30 pm Meet with Partnership Committee. Agenda to include where partners fit into mission of LSD SSHS initiative, update from partners, evaluation, challenges and problem solving, benchmarks (including strategic planning, capacity building, role of policy, evaluation, communications, cultural competence, and sustainability); including report by Crisis Management Committee.
- 11:30 am Meet with Evaluator Nina Barrios
- 12:00 pm Lunch with Becky Meridian Health Services re meeting LSD's largest gap—providing mental health services; sustainability via Medicaid funding, etc. Include Behavioral Therapist, Licensed Mental Counselor.
- 2:00 pm Meet with Becky and Superintendent Fred Ward to review projected outcomes of visit, discuss follow-up action needed to strengthen implementation, policy, strategic planning, and sustainability
- 3:00 pm Meet with afterschool program staff at LES
- 3:30 pm Visit ABCD Afterschool Program

Thursday, January 17, 2008

- 8:00 am Meet with Becky to discuss leadership and management issues, including discussion about issues related to finance and partners
- 9:00 am Tour of community
- 11:00 am Meet with Lafayette County Sheriff's Office SRO and Sheriff to review campus safety activities, including alignment of crisis management planning
- 12pm Lunch with Becky to review process and outcomes
- 1:00 pm Meet with Becky to discuss communications planning (teleconference with communications specialist Monica Zimmer)
- 3:00 pm Recommendations and action planning

WHAT CAN I EXPECT FROM A CONSULTATION VISIT?

- ◉ Thoughtful review of *your* site's implementation process
- Strategic technical assistance to
 - strengthen partnerships
 - remove barriers to implementation
 - use your vision to guide decision-making and advance strategic planning
 - build cultural and linguistic competency
 - forge a sustainability plan with partners



“It was so helpful to have 2 Technical Assistance Specialists on the visit. Their combined knowledge and expertise allowed them to provide feedback to us which has impacted the success of the entire initiative not just implementation of programs.”

–2006 SS/HS Project Director











WHAT ARE SOME OUTCOMES FROM PREVIOUS VISITS?

- ◉ The consultation visit helped clarify the superintendent's goals and identify how SS/HS priorities can fulfill those goals.
- The project's partners began to see themselves as an active decision-making body with a shared vision and mission. They committed to working together regularly as a group.

WHAT ARE SOME OUTCOMES FROM PREVIOUS VISITS?

- By forming strategic work groups during the visit, the project was able to align the operational structure with the vision.
- Advisors and Parent-School Liaisons were motivated to create action plans for sustaining key activities and for finding a mechanism to continue meeting after the grant ends.

WHAT ARE SOME OUTCOMES FROM PREVIOUS VISITS?

- ◉ The visit facilitated the evaluation process by helping the evaluator and project director to:
 - Develop a summary of the evaluation plan and data that could be shared with the partners.
 - Better understand the challenges associated with presenting data on student risk behaviors for this district.
 - Agree to develop a strategic plan for presenting data to the various district stakeholders.



“The Technical Assistance visit was very helpful to not only me but my entire partnership. It prompted us to begin taking a closer look at the ways we can sustain the key programs in the initiative in such a very small rural community.”

–2006 SS/HS project director

HOW DO I SCHEDULE A CONSULTATION VISIT?

- Your TAS will contact you during the next several weeks to discuss the best timing and specific goals for a consultation visit.



“The most helpful aspect of the visit was the one-on-one time each agency had with the Technical Assistance Specialists. This time allowed each agency to receive feedback and information related to their individual needs and desires for the initiative.”

–2006 SS/HS Project Director

QUESTIONS?

- Please contact your TAS if you have questions about the consultation visit